GARDEN VALLEY TEACHERS' ASSOCIATION
EDUCATION AWARDS
2018-2019

SCHOLARSHIP INFORMATION FOR APPLICANTS & ADVISORS

A completed application provides the Garden Valley Teachers' Association (GVTA) with information about your future plans for entrance into an education program to start you on a career as a teacher.

Your application should demonstrate your suitability for the award by including examples of your educational achievements, school activities, and any additional contributions that you have made while enrolled at Garden Valley Collegiate (GVC) and/or Northlands Parkway Collegiate (NPC).

The GVTA Selection Committee uses your submission to determine the best recipients for each of our $1500.00 awards - One successful recipient is chosen from each high school.

The Committee accepts that you may ask an advisor to assist you in preparing, gathering and verifying the contents and materials in your submission.

Your goal is to assemble the following items as a Scholarship ***Application Package***:

- A **Detailed Essay**
- Two (2) **Letters of Reference**
- An **Official GVC/NPC Transcript**
- A **phone number or email address** where we can contact you

- **Submit your completed Application Package to the Guidance Department in your school**.

- **Your Guidance Department will forward your package to the GVTA Selection Committee.**

APPLICATION PACKAGE INSTRUCTIONS

1. Submit a type-written **essay** outlining your suitability for the award - maximum 500 words - that addresses the following…
    - Your reason for going into Education…
    - Your educational field/s of interest (e.g. math, science, humanities, physical education, special education, vocational, etc.) and why…
    - Your educational goals… (What you hope to achieve as a teacher)
    - Why you think you would make a good teacher…
    - Extra-curricular experiences (school and community) that have shaped you as an individual…

2. Include **two (2) reference letters** in support of your application.
    - One school reference – to vouch for your character and school contributions.
    - One community reference – non-relative – to vouch for your citizenship and civic qualities.

3. Include an **official high school transcript** - signed and stamped by a high school administrator.

Deadline to receive Applications is 3:15 pm – Friday, May 17, 2019
Incomplete Application Packages may not be considered.

PLEASE NOTE

All materials submitted as the Application Package remain the property of GVTA.
Original materials may be returned upon request – all copies remain the property of GVTA.
To ensure document safety – be sure to make and keep backup copies of all items in your package.

SELECTION PROCESS

Step 1	All Application Packages are evaluated and ranked.
Step 2	Successful candidates are invited to attend an interview with the Selection Committee.
Step 3	Scholarship awards are based on a combined Interview and Application Package evaluation.
Step 4	Recipients will be announced at their graduation ceremony.

AWARD REGULATIONS

1. Awards must be used to pursue full-time post-secondary studies towards becoming a teacher, in the province of Manitoba (**minimum enrollment of three courses per semester**).

2. **Award funds** may only be used by the Award Recipients and **are not transferrable.**

3. Applicants shall be students of Garden Valley Collegiate or Northlands Parkway Collegiate.

4. **Award Recipients may defer the award for one year upon high school graduation.** The award will be held in trust for one year only.

5. In any given school year, the **$1500.00 GVTA Education Award** shall be disbursed as follows:

   a) **$750.00 upon proof of enrollment** in the September/Fall University Term I
   Please submit: Tuition Payment Receipt, Official Term I Timetable <u>in person or via email</u> to gvtapresident@gmail.com

   b) **$750.00 upon proof of successful completion** of Term I **<u>and</u>** enrollment in Term II
   Please submit: Transcript of interim and/or final grades from Term I <u>and</u> an Official Term II Timetable <u>in person or via email</u> to gvtapresident@gmail.com

   Successful completion means attainment of passing grades in a minimum of three courses.

6. **Award monies left unclaimed on or after May 1st of a recipient's enrollment year are forfeit and remain with the Garden Valley Teachers' Association.**

7. **It is the responsibility of the Award Recipient to notify the GVTA, in writing, of intentions to defer by September 30 of their high school graduation year.**

8. **The decision of the Selection Committee is final and not open to appeal.**

REFERENCE LETTER GUIDELINES

Applicants are required to submit two letters of reference - one academic and one personal or community.

Reference letters could discuss the following topics:

- How long, and under what circumstances, have you known the individual?
- Describe personal strengths that make you feel that this applicant could become a good teacher.
- Why would you want this individual to teach your own children or children you know?
- Based on your experiences with the applicant, discuss any challenges or concentrations that you perceive to be important for the applicant to consider and pursue – for continued growth and advancement.
- Identify and include any other factors that would assist us in determining the suitability of this candidate as one of our award recipients.

Possible characteristics and/or skills that could be addressed in reference letter submissions:

- adaptability
- self-appraisal
- leadership
- dependability
- communication
- initiative
- creativity
- tolerance
- decision-making
- commitment
- conflict resolution
- innovation